



JOB ANNOUNCEMENT

SHEET METAL WORKER

Department of Aviation

Facilities Section

Number of Positions: 1

(Additional vacancies possible pending budget approval)

Starting Salary: \$56.85 per hour

This position is open to the public and all current City employees covered under the City's collective bargaining agreement with the Sheet Metal Workers - Local 73 (Bargaining Unit 41). Only employees in City job titles in this bargaining unit are eligible to bid.

BID INSTRUCTIONS: Apply on the bid site:

<https://chicago.taleo.net/careersection/103/jobsearch.ftl?lang=en> AND

1. Check the box on your profile titled "Currently employed by the City of Chicago"

2. Enter your employee ID (located on your pay stub labeled 'payee/employee number')

3. Select your correct bargaining unit

FAILURE TO FOLLOW THESE INSTRUCTIONS WILL RESULT IN A REJECTED BID APPLICATION

Applications for this position will be accepted until 11:59pm CDT on 10/2/2026

Under supervision, performs journey level sheet metal work in the fabrication, installation, and repair of sheet metal materials and parts, including heating, ventilation, and air conditioning duct systems and gutters, and performs related duties as required.

ESSENTIAL DUTIES

- Reads blueprints, specifications, and work orders to assess work required and to determine installation and repair methods to use
- Fabricate, install, and repair heating, ventilation and air-conditioning duct systems in city facilities
- Ensures adequate supplies of tools, equipment and materials are at work sites to complete jobs
- Makes calculations and uses measuring devices for layout work
- Cuts, bends and shapes out pieces using power and machine tools
- Inspects the accuracy and quality of fabricated parts and makes necessary adjustments to finish products using shears, grinders and buffers
- Fastens pieces of sheet metal including seams and joints with welds, bolts, cement, rivets or other connecting devices to make duct work and other products
- Installs sheet metal parts and products, lifting and setting parts in place, joining them end to end, and making connections with other units
- Drills holes and installs brackets and metal hangers to hang and secure sheet metal parts to ceilings or walls

- Operates specialized equipment including hacksaws, punch and drill presses and welding equipment to fuse, cut, alter and install parts
- Positions assigned to fleet service garages fabricate sheet metal parts for vehicles such as fire trucks, police vehicles and refuse trucks; install, repair, modify and replace parts including Advanced Life Support (ALS) supply boxes, camera brackets, cab steps and doors, and body panels; uses various welding processes including MIG, TIC, Arc and Oxy-acetylene welding
- Prepares work activity reports
- Loads, transports and unloads equipment and supplies as required
- Erects scaffolds to perform sheet metal work above ground level as required

Additional duties may be required for this position

Location: 11601 W. Touhy Avenue, Building 891

Days: Mon - Fri

Hours: 7:00 am – 3:30 pm

THIS POSITION IS IN THE CAREER SERVICE

Qualifications

MINIMUM QUALIFICATIONS

- Successful completion of a US Department of Labor registered sheet metal apprenticeship training program and journeyman status, **OR**
Should the above criteria not be fulfilled, the following options are available:
 - Successful completion of an industry or company sponsored apprenticeship training program in sheet metal work, plus two (2) years of journey-level work experience as a Sheet Metal Worker, fabricating, installing, repairing, and altering heating, air conditioning and ventilation systems
 - Six (6) years of journey-level work experience as a Sheet Metal Worker, fabricating, installing, repairing, and altering heating, air conditioning and ventilation systems

Licensure, Certification, or Other Qualifications

- A Driver's License is required at the time of hire.

PHYSICAL REQUIREMENTS

- Substantial lifting (up to 50 pounds) is required
- Ability to stand and walk for extended or continuous periods of time
- Ability to quickly bend, stretch, twist, or reach out with one's body, arms, and/or legs
- Ability to climb staircases, ladders, and/or step stools
- Ability to operate applicable hand tools, power tools, and equipment
- Ability to tolerate heights while working

NOTE Preference will be given to candidates possessing the following:

- Fabrication experience
- Welding experience

SELECTION REQUIREMENTS

These positions require applicants to complete a written test / skills assessment. Test results will be sent out by the Department of Human Resources after the test results have been analyzed and compiled. Bidders will be hired in seniority order. Applicants will be hired in lottery order.

Selected candidate MUST obtain Basic Airfield Driving endorsement (Yellow Stripe Certification) within 90 days of hire.

Candidate(s) selected for hire must pass an airport background check and a Security Threat Assessment (STA)

APPLICATION EVALUATION: Initial evaluation will be based on information provided on the application and the documents submitted. Department of Human Resource staff will review applications after the final posting date. Staff will follow any and all required Employment/Hiring Plan provisions, federal, state and local laws, and Collective Bargaining Agreements when applicable. Staff will apply hiring preferences as required by the municipal code. Placement on an eligibility list is not an offer or guarantee of an interview nor employment with the City of Chicago.

COMMITMENT TO DIVERSITY: To further our commitment to hiring applicants with diverse experience the City of Chicago has adopted the following ordinances 2-74-020 and 2-74-075. The ordinances provide a preference to applicants who meet minimum qualifications and who are veterans of the Armed Forces, and/or residents of Socio-Economically Disadvantaged Areas (SEDA) and/or Chicago Public School (CPS) high school graduates to be referred to departments for consideration. ***These hiring preferences do not apply to bidders, as Collective Bargaining Agreements define the hiring process for bidders. For positions covered by a collective bargaining agreement, bidders will be considered before external candidates.*** To learn more about our hiring practices [click here.](#)

ALL REFERENCES TO POLITICAL SPONSORSHIP OR RECOMMENDATION MUST BE OMITTED FROM ALL APPLICATION MATERIALS SUBMITTED FOR CITY EMPLOYMENT.

The City of Chicago in an Equal Employment Opportunity and Military Friendly Employer.

**City of Chicago
Brandon Johnson, Mayor**

Here is the link to the City of Chicago website:

<https://chicago.taleo.net/careersection/100/jobsearch.ftl?lang>

Job Search - Basic Search - Taleo

FOLLOW THE STEPS BELOW TO VIEW THE OPEN POSITION AT THE CDA

1. Visit flychicago.com/jobs or click the link above.
2. Click on the current open position at CDA.
3. Select the position – **Sheet Metal Worker**

Sheet Metal Worker (O'Hare)

\$56.85 / Hourly

Job #419117

09/18/26 - 10/02/26

1. The applicant must create a Candidate Profile to apply for the position. Once a profile is set up, the applicant will receive email alerts for new positions in the area of interest.
2. Job postings will remain online for a minimum of 14 business days.
3. All information must be completed on the application. The following documents should be attached (resume, cover letter, and transcripts.)