



JOB ANNOUNCEMENT

PROJECT MANAGER

**CHICAGO DEPARTMENT OF AVIATION (CDA)
Security Section**

**# of positions: 1
(Additional vacancies possible pending budget approval)**

Starting Salary: \$89,112; Grade: BX-18

Applications for this position will be accepted until 11:59 pm CDT on Thursday, May 7, 2026.

The candidate(s) selected for hire must pass an airport background check and a Security Threat Assessment (STA).

This position acts as the Safety and Security executive's operational right hand – driving priorities, coordinating across stakeholders, and ensuring Safety and Security initiatives are executed efficiently and effectively. Ensures accurate, timely, and concise information flow to leadership.

ESSENTIAL DUTIES

- Provides routine and ad hoc executive-level reports
- Monitors safety and security performance against strategic goals
- Acts as a liaison with internal and external stakeholders to represent Security interest in the ORD and MDW Capital Improvement Program
- Strategically plan and manage the Capital Improvement Program project review process for Aviation Security and communicate Security interests for the capital program to key stakeholders.
- Keeps up to date with updated architectural drawing and various as-built documents
- Ensures access portals leading to TSA regulated are identified and are equipped with proper access control hardware
- Ensures security cameras are strategically placed throughout the airport to avoid blind spots while ensuring the architectural drawing account for redundancy for critical security systems.

Additional duties may be required for this position.

Location: Chicago Department of Aviation (CDA)
ORD Airport – Security Division
10601 W. Higgins Road
Days: Monday thru Friday
Hours: 8:30 AM – 4:30 PM (on call 24/7)

THIS POSITION IS EXEMPT FROM CAREER SERVICE.

Qualifications

MINIMUM QUALIFICATIONS

- Graduation from an accredited college or university with a Bachelor's PLUS five (5) years of work experience in project management or program coordination work experience, OR
- Graduation from an accredited college or university with a Master's degree or higher PLUS four (4) years of work experience in project management or program coordination work experience

Licensure, Certification, or Other Qualifications

Project Management Professional (PMP) or other project management certifications preferred

Disclaimer - "Accredited" means any nationally or regionally accredited college, university, or law school where the applicant is enrolled in or has completed an Associates, Bachelors, Masters, or Juris Doctorate degree program.

NOTE: You must provide your transcripts or degree at time of processing, if applicable.

SELECTION REQUIREMENTS

This position requires applicants to complete an interview which will include a writing exercise as part of the interview. The interviewed candidate possessing the qualifications best suited to fulfill the responsibilities of the position, based on the oral and written parts of the interview will be selected.

APPLICATION EVALUATION: Initial evaluation will be based on information provided on the application and the documents submitted. Department of Human Resource staff will review applications after the final posting date. Staff will follow any and all required Employment/Hiring Plan provisions, federal, state and local laws, and Collective Bargaining Agreements when applicable. Staff will apply hiring preferences as required by the municipal code. Placement on an eligibility list is not an offer or guarantee of an interview nor employment with the City of Chicago.

COMMITMENT TO DIVERSITY: To further our commitment to hiring applicants with diverse experience the City of Chicago has adopted the following ordinances 2-74-020 and 2-74-075. The ordinances provide a preference to applicants who meet minimum qualifications and who are veterans of the Armed Forces, and/or residents of Socio-Economically Disadvantaged Areas (SEDA) and/or Chicago Public School (CPS) high school graduates to be referred to departments for consideration. ***These hiring preferences do not apply to bidders, as Collective Bargaining Agreements define the hiring process for bidders. For positions covered by a collective bargaining agreement, bidders will be considered before external candidates.*** To learn more about our hiring practices [click here.](#)

For Information on our employees benefits please visit our benefits website at:

<https://www.chicago.gov/city/en/depts/fin/benefits-office.html>

For Information on our salary and title structure visit our classifications website at:

[https://www.chicago.gov/content/dam/city/depts/dhr/supp_info/JobClassification/2025 Classification and Pay Plan.pdf](https://www.chicago.gov/content/dam/city/depts/dhr/supp_info/JobClassification/2025_Classification_and_Pay_Plan.pdf)

ALL REFERENCES TO POLITICAL SPONSORSHIP OR RECOMMENDATION MUST BE OMITTED FROM ALL APPLICATION MATERIALS SUBMITTED FOR CITY EMPLOYMENT.

The City of Chicago is an Equal Employment Opportunity, Military Friendly, and Fair Chance Employer.

City of Chicago

Brandon Johnson, Mayor

Here is the link to the City of Chicago website:

<https://chicago.taleo.net/careersection/100/jobsearch.ftl?lang>

[Job Search - Basic Search - Taleo](#)

FOLLOW THE STEPS BELOW TO VIEW THE OPEN POSITION AT THE CDA

1. Visit flychicago.com/jobs or click the link above.
2. Click on the current open position at CDA.
3. Select the position – **Project Manager – O’Hare**

Project Manager (O’Hare)

\$89,112.00

Job #416447

04/16/26 - 05/04/26

1. The applicant must create a Candidate Profile to apply for the position. Once a profile is set up, the applicant will receive email alerts for new positions in the area of interest.
2. Job postings will remain online for a minimum of 14 business days.
3. All information must be completed on the application. The following documents should be attached (resume, cover letter, and transcripts.)