

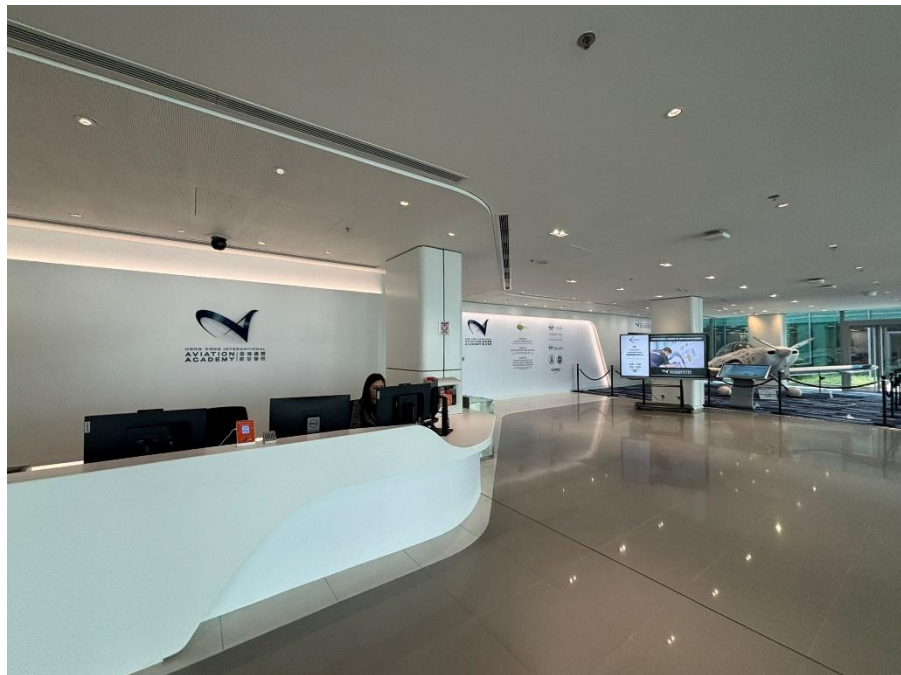
ACI Global Training Fact Sheet

Hong Kong, SAR

Training Location

Hong Kong International Aviation Academy (HKIAA)

Level 9, HKIA Community Building, Hong Kong International Airport, Lantau, Hong Kong



Directions to
Classroom

Visitors can access the HKIA Community Building from HKIA Terminal 1 Level 7. See directions at the end of this document.

Class starts and end
times

9:00am to 5:00pm daily

First Day of Class

Arrive at the Training Centre 15 minutes before the course is due to begin. Locate and meet the HKIAA on-site administrator and/or the course instructor(s). Settle any outstanding administrative matters: fee payment, name corrections etc. Meet your fellow course participants. Learn and have fun!

HKIAA On-site contacts

Gary Yiu (1st On-site Contact)
Manager, Airport Operations & Crisis Management
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Terri Lai
Senior Officer, Airport Operations & Crisis Management
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Tel: +852 2183-2071

Ground Transportation from/to the Airport

The Airport Express takes passengers to Central in just 24 minutes. For fare information about Airport Express, please refer to the following link:
http://www.mtr.com.hk/en/customer/services/airport_express_index.html

The Hong Kong International Airport is well served by a wide variety of public transport services which take passengers to and from most parts of Hong Kong.
<https://www.hongkongairport.com/en/transport/to-from-airport/>

Bus service to the city is available 24 hours a day.

For hours of operation and fares:

<https://www.hongkongairport.com/en/transport/to-from-airport/public-buses.page>

Taxi service is also readily available.

Security Clearance

Should participants be required to take a tour of the airport, arrangements will be made for the Security Department to issue a Visitor's Pass. Participants must always be accompanied by authorized airport staff. The visitor pass will be issued on site and must be returned after the tour is completed.

Suggested Hotel Accommodations

There are seven hotels close to the Academy, with some on the airport island and others in the nearby Tung Chung district. Some hotels are within walking distance, while others offer a shuttle bus connection, followed by a five-minute walk from the drop-off point at the airport to the Academy.

For more information, please refer to the following links:

- **Regal Airport Hotel:** <https://www.regalhotel.com/en/regal-airport-hotel>

Hotel shuttle bus information for Regal Airport Hotel:

Click [link](#) for details

Regal Airport Hotel Preferential Rates and Booking Details for the participants of HKIAA:

Click [link](#) for details

- **Hong Kong SkyCity Marriott Hotel:** <https://www.marriott.com/en-us/hotels/hkgap-hong-kong-skycity-marriott-hotel/overview/>

Hotel shuttle bus information for Hong Kong SkyCity Marriott Hotel:

Click [link](#) for details

Hong Kong SkyCity Marriott Hotel Preferential Rates and Booking Details for the participants of HKIAA:
Click [link](#) for details

- **Novotel Citygate Hong Kong:** www.novotelcitygate.com

Hotel shuttle bus information for Novotel Citygate Hong Kong:
Click [link](#) for details

Novotel Citygate Preferential Rates and Booking Details for the participants of HKIAA: please contact Novotel Citygate Hong Kong directly at (852) 3602 8800 or H6239-RE1@accor.com.

- **The Silveri HK-MGALLERY:** <https://thesilveri-hongkong.com/>

Hotel shuttle bus information for The Silveri HK-MGALLERY:
Click [link](#) for details

The Silveri HK-MGALLERY Preferential Rates and Booking Details for the participants of HKIAA: please contact The Silveri Hong Kong-MGALLERY directly at (852) 3602 8970 or HA4A4-RE1@accor.com.

- **Regala Skycity Hotel:** <https://www.regala-hotels.com/en/regala-skycity-hotel>

Hotel shuttle bus information for Regala Skycity Hotel:
Click [link](#) for details

Regala Skycity Hotel Preferential Rates and Booking Details for the participants of HKIAA:
Click [link](#) for details

- **Sheraton Hong Kong Tung Chung Hotel & Four Points by Sheraton:** <https://sheratontungchungshop.com/en>

Click [here](#) for the Room Rates and Booking Details

Click [here](#) for the shuttle bus information

Reservation Process

Course participants are responsible for making their own hotel reservations by contacting one of the above-mentioned hotels or making other arrangements.

Visa Requirements

All visitors to Hong Kong must have a passport that is valid for at least six months after the planned departure date from Hong Kong. Nationals of most countries do not require visas and can stay for periods varying from 7 days to 180 days. For current information regarding visa requirements, please visit <https://www.immd.gov.hk/eng/services/index.html>

Note: We will provide a letter of invitation, if required, upon payment of the registration fee. ACI is not responsible for approval of visa issuance. **Please be sure to obtain your visa well in advance of your departure, if required.**

Health Requirements

For health information and updates, please visit <https://www.healthyhk.gov.hk/phishweb/en/>

Time Zone and Weather

The time in Hong Kong is 8 hours ahead of Greenwich Mean Time (GMT+8:00). Hong Kong's climate is sub-tropical, tending towards temperate for nearly half the year.

Updated weather information can be found via the Hong Kong Observatory website: <http://www.hko.gov.hk/contente.htm>

Cellphone Systems

Mobile Service in Hong Kong operates on the following networks: GSM 900, PCS 1800, LTE, CDMA and WCDMA. Local tourist SIM cards are available at the airport.

Electricity and Plugs

220V 50HZ
Type G Power plugs and sockets



Local Currency and Exchange

The Hong Kong Dollar (HKD) is the official currency and comes in bank note denominations of HK\$1000, HK\$500, HK\$100, HK \$50, HK\$20. Coins come in denominations of HK\$10, HK\$5, HK\$2, HK\$1, 50 cents, 20 cents and 10 cents. For the current exchange rate, please visit <https://www.xe.com/currency/hkd-hong-kong-dollar>.

Automatic teller machines (ATMs) are available in addition to various currency exchange offices found at the airport, hotels and banks. For more information regarding the location of the exchange offices within the Hong Kong International Airport, please refer to the following link: <http://www.hongkongairport.com/eng/shopping/insideshopping/all/money/trav.html>

Visitors are restricted to bringing in and taking out a maximum of HK\$120,000 (\$15,300 USD) in cash. Most hotels, shops and restaurants accept credit cards. MasterCard and Visa are preferred. American Express and Diners Club are also accepted.

For additional information please contact the ACI Global Training team at training@aci.aero

From Airport Express (AEL) to The Academy (Training venue: HKIA Community Building)



1 Arrive Airport Station by AEL.



2 Follow the signage to "Check-in aisle F-L".



3 Walk through the ramp to enter Terminal 1 check-in hall level 7.



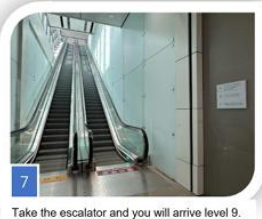
4 Turn right to find aisle L.



5 Go ahead to aisle L, you will see the entrance on your right.



6 Turn left for the escalator.



7 Take the escalator and you will arrive level 9.



8 Entrance is next to Reception(right-hand side).

From Terminal 1 Drop-off Zone (kerbside) to The Academy (Training venue: HKIA Community Building)



1 Walk through the down ramp from kerbside to enter Terminal 1.



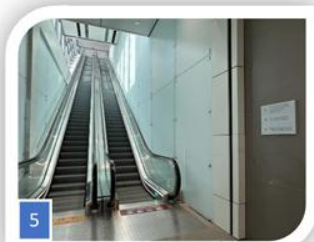
2 You will arrive check-in hall (level 7).



3 Go ahead to aisle L, you will see the entrance on your right.



4 Turn left for the escalator.



5 Take the escalator and you will arrive level 9.



6 Entrance is next to Reception(right-hand side).