



Aviation Division Manager -Field Maintenance

JR103383

Prepares annual budget and monitors labor, material and capital expenditures; writes specifications and prepares requisitions; reviews bids and prepares recommendations.

Consults with contractors, engineers, airport tenants and lessees on proposed construction, repairs and new installations at facilities.

Makes recommendations for modifications to existing facilities and equipment schedules.

Implements regular and preventive maintenance recommendations at Austin Bergstrom International Airport.

Processes work orders and determines material and labor requirements for jobs; coordinates grounds maintenance activities with other maintenance shops, airport tenants and other airport operations.

Supervises, assigns, coordinates and directs all phases of maintenance through a small staff of foremen, tradesmen, equipment operators and laborers engaged in maintenance activities throughout Austin Bergstrom International Airport.

Meets with equipment and product manufacturers to maintain current information on technical advances.

Answers questions from the public, contracts and internal customers. **We strive in our vision to be the gateway to the world for all – the AUS way every day.** Visit our website at www.austincityjobs.org (to apply) and www.austintexas.gov/airport for more information. We offer a competitive salary, a complete benefits package, and free parking.

QUALIFICATIONS:

- Graduation with a Bachelor's degree from an accredited college or university with major coursework in Public Administration, Business Administration, Architecture, Construction Science, Planning Management, or related field, plus 5 years experience, including two (2) years supervisory experience.
- Any combination of education and experience may substitute for the minimum qualifications

Licenses and Certifications Required:

- None

POSTING CLOSES ON 04/27/26