



JOB ANNOUNCEMENT

Foreman of Electrical Mechanics, PR

Chicago Department of Aviation

O'Hare International Airport

Bureau of Facilities

Number of Positions: 1

(Additional vacancies possible pending budget approval)

Starting Salary: \$63.53 p/h

Applications for this position will be accepted until 11:59pm CDT on November 17, 2025

This career Trades front-line supervisor is an essential forecaster, troubleshooter, and coordination point for Electrical Mechanics, as well as instrumental from the planning through completion of individual and coordinated on-going small to medium construction projects supported by multiple trades groups. Under general supervision, supervises journey level electrical mechanics engaged in the installation, repair and maintenance of electrical wiring systems and equipment found in municipal buildings, airports, water purification plants and substations; and performs related duties as required.

DUTIES:

- The Foreman studies blueprints and project specifications and inspects work sites to assess project size and scope, prepares work orders, and determines resources needed to complete jobs.
- Prioritizes, schedules, and assigns work to Electrical Mechanics based on the extent of work required, urgency, and availability of resources.
- Reviews initial and final cost estimates for submission to the Facility Managers for completeness and appropriateness.
- Authorizes requisitions for materials, tools, and equipment submitted by Electrical Mechanics.
- Inspects work performed by electrical crews to ensure completion according to specifications, work schedules, established quality standards, and applicable municipal codes.
- Assist in assigning personnel to ensure 24/7 coverage for all airfield maintenance, exterior terminal ramp lighting, parking lot lighting, airfield lighting control vault and outlying buildings.
- Trouble shoots and assists in performing complex electrical jobs.
- Trains staff in work and safety procedures and evaluate their performance.
- Works with other trades at job sites to ensure efficiency of operations.
- Approves employee time records.
- Tests new work equipment and makes recommendations for possible acquisition.

Additional duties may be required for this position

Location: 11601 W. Touhy Ave.
Days: 24/7 Operation
Hours: 24/7 Operation

THIS POSITION IS IN THE CAREER SERVICE

Qualifications

MINIMUM QUALIFICATIONS: Successful completion of a US Department of Labor registered electrical mechanic apprenticeship training program and journeyman status, plus two years of journey-level electrical mechanic work experience; or an equivalent combination of education, training, and experience.

- Some positions may require a first-class FCC license.
- A valid State of Illinois driver's license is required
- Must obtain advanced airfield certification within six months of appointment
- The candidate selected for hire must pass an airport background check and a Security Threat Assessment (STA)

Knowledge:

- Considerable knowledge of the principles, work methods and techniques of the electrical trade
- Good knowledge of the Chicago Electrical Code
- Good knowledge of safety practices and procedures
- Good knowledge of municipal building code requirements pertaining to the electrical trade
- Good knowledge of supervisory methods and practices

Ability:

- Ability to plan, assign and evaluate the work of staff
- Ability and willingness to administer appropriate employee disciplinary actions when necessary
- Ability to prepare cost and productivity reports
- Ability to troubleshoot difficult and complex electrical problems
- Ability to establish and enforce work and safety procedures
- Physical ability to use the tools and equipment of trade
- Ability to access work areas including confined or cramped areas

Required Skills:

- Good skill in the installation, repair and maintenance of electrical wiring systems and equipment
- Good skill in the use of tools and equipment of the electrical trade
- Good skill in reading and interpreting blueprints and specifications
- Good math skills
- Good oral and written communication skills

Physical Requirements:

- Must be able to lift and carry tools, equipment and parts weighing up to 35 pounds

Working Conditions:

- Unavoidable exposure to extreme temperatures and exposure to fumes, dust and noise

Equipment:

- Hand and power tools such as pliers, wire cutters, screw drivers, power cutting and threading machines and voltmeters
- Safety equipment
- Use standard office equipment including personal computers and tablets

SELECTION REQUIREMENTS: This position requires applicants to successfully **PASS** a written test / skills assessment test **IN ORDER TO BE** interviewed. **The cut score of the test is subject to change based on standard statistical analysis of test results.** The interviewed Bidders who possess the qualifications best suited to fulfill the responsibilities of the position will be selected by **SENIORITY** order and according to the CBA rules.

For Information on our employees benefits please visit our benefits website at:

<https://www.chicago.gov/city/en/depts/fin/benefits-office.html>

For Information on our salary and title structure visit our classifications website at:

https://www.chicago.gov/content/dam/city/depts/dhr/supp_info/JobClassification/2025_Classification_and_Pay_Plan.pdf

Application Evaluation: Initial evaluation will be based on information provided on the application and the documents submitted. The Department of Human Resource staff will review applications after the final posting date. Staff will follow all required Employment/Hiring Plan provisions, federal, state and local laws, and Collective Bargaining Agreements when applicable. Staff will apply hiring preferences as required by the municipal code. Candidates who meet the minimum qualifications will be placed on an eligibility list in lottery order. Placement on an eligibility list is not an offer or guarantee of an interview nor employment with the City of Chicago.

ALL REFERENCES TO POLITICAL SPONSORSHIP OR RECOMMENDATION MUST BE OMITTED FROM ALL APPLICATION MATERIALS SUBMITTED FOR CITY EMPLOYMENT.

The City of Chicago is an Equal Employment Opportunity, Military Friendly, and Fair Chance Employer.

City of Chicago

Brandon Johnson, Mayor

Here is the link to the City of Chicago website:

<https://chicago.taleo.net/careersection/100/jobsearch.ftl?lang>

[Job Search - Basic Search - Taleo](#)

FOLLOW THE STEPS BELOW TO VIEW THE OPEN POSITION AT THE CDA

1. Visit flychicago.com/jobs or click the link above.
2. Click on the current open position at CDA.
3. Select the position – **Foreman of Electrical Mechanics – O'Hare**

Foreman of Electrical Mechanics (O'Hare)

\$63.53 / Hourly

Job #413427

10/31/25 - 11/17/25

1. The applicant must create a Candidate Profile to apply for the position. Once a profile is set up, the applicant will receive email alerts for new positions in the area of interest.
2. Job postings will remain online for a minimum of 14 business days.
3. All information must be completed on the application. The following documents should be attached (resume, cover letter, and transcripts.)