

## **ACI Global Training Fact Sheet**

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### ***Athens International Airport S.A***

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<u>Location</u>	Administration Building 17 (Gate 3a) 1 <sup>st</sup> Floor Training Room 1.25.1 (T.Vagelatos)
<u>Meeting Time</u>	30 minutes prior to the start of the course
<u>Directions to the classroom</u>	<p>Building 17 (Administration Building), 1<sup>st</sup> floor, Meeting room 1.25.1 (T.Vagelatos)</p> <p>From within the Athens International Airport Terminal, go down (arrivals level), exit the Main Terminal Building from Gate 5, walk till the external lane (opposite Sofitel Airport Hotel entrance) and look for the Bus Stop for AIA Internal Bus. In case you need further assistance please address to our Information offices in the Main Terminal Building, where our colleagues will be able to provide guidance to the training room.</p> <p>The bus goes through Gate 3, where Security Control takes place (in the bus), therefore you should carry your passport at all times. Ask the bus driver to indicate the bus stop for B17. The staff at the reception desk will provide guidance to the training room.</p>
<u>Ground transportation from/to the airport</u>	<p><i>From downtown Athens:</i> Please take the Airport Express buses (X93, X95, X96, X97) to the Airport.</p> <p><i>From Sofitel Airport Hotel:</i> Complimentary shuttle bus to and from airport to hotel and from training center is provided</p>
<u>On-site contacts</u>	<p><b>Mrs. Zeta Papageorgiou,</b> Supervisor, Training Tel: +30 210 3536 433 <a href="mailto:Papageorgiouz@aia.gr">Papageorgiouz@aia.gr</a></p>

**Ms. Vasia Lamnatou,**

Administrator, Training and Development

Tel: +30 210 3536 334

[LamnatouV@aia.gr](mailto:LamnatouV@aia.gr)

First day of class

Arrive at the Training Centre 30 minutes before the course is due to begin. Locate and meet the Global Training on-site administrator and the course instructor(s). Settle any outstanding administrative matters: ~~fee payment~~, badge, e.t.c. Meet your fellow course participants.

Security clearance

Course participants who take a tour of the airport will need to obtain a Visitor pass from Athens International Airport (AIA) and must be accompanied by AIA personnel at all times. The Visitor pass will be issued on site.

Meals and Refreshments

There will be morning and afternoon refreshment breaks during the course.

Lunch may be taken at the restaurant, located at the ground floor, within the training location. The restaurant takes payment by credit/debit or cash (Euros).

Hotel Reservation  
process

Global Training course participants are responsible for making their own hotel reservations by contacting one of the below mentioned hotels or making other arrangements. You may find hereunder a few suggestions:

- Sofitel Athens Airport Hotel (located at the airport)  
[Sofitel Athens Airport | Luxury Hotel \(sofitel-athens-airport.com\)](https://www.sofitel-athens-airport.com)
- The Margi  
[Boutique Hotel in Vouliagmeni Athens | The Margi Luxury Hotel](https://www.themargi.com)
- Electra Hotels and Resorts  
[A premium collection of luxury hotels in Greece || Electra Hotels](https://www.electrahotels.com)

Visa requirements

Visas are required by those entering the country, EXCEPT for the following:

(a) Nationals of EU countries, Australia, Canada, Japan, USA,

Andorra, Argentina, Bolivia, Chile, Croatia, Ecuador, Honduras, Hungary, Iceland, Israel, Korea (Rep. of), Liechtenstein, Malaysia, Malta, Mexico, Monaco, New Zealand, Nicaragua, Norway, Panama, Paraguay, St Kitts & Nevis, San Marino, Switzerland and Vatican City for a period of up to 3 months;  
(c) Nationals of Brazil, El Salvador and Uruguay for a period of up to 2 months;  
(d) Nationals of Singapore for a period of up to 2 weeks;

**Note:** The previous list is subject to change at short notice; please check with the Greek Consulate or Embassy closest to you before travelling. ACI will provide a letter of invitation upon payment of the registration fee. Please be sure to obtain your visa well in advance of your departure.

Health Requirements

A yellow fever certificate is required from all travellers over one year of age arriving from infected areas. Vaccinations against Tetanus is sometimes advised

Cell/Mobile phone systems

In Greece, the cell phone standard used is the GSM standard (Global System for Mobile Communications)

Electricity and plugs

The electricity in Greece is 230volts and the frequency 50Hz. The electrical plugs and sockets are as pictured below:



Local currency and Exchange

The EURO is the currency used in Greece. Foreign exchange facilities agencies and/or ATM machines are available at the airport and banks.

For additional information please contact the ACI Global Training team at [training@aci.aero](mailto:training@aci.aero)