



City of Houston INSPECTOR

SALARY	\$27.24 - \$31.29 Hourly	LOCATION	Houston, Texas
JOB TYPE	Full Time	JOB NUMBER	32397
DEPARTMENT	Houston Airport System	OPENING DATE	10/04/2023
CLOSING DATE	12/1/2023 11:59 PM Central		

POSITION OVERVIEW



Applications will be accepted from: All persons interested

Division/ Section: Construction Management - BSG

Workdays & Hours: *Varied. (Subject to change) Shift work including rotation, weekends, and holidays.

PURPOSE OF DIVISION

The purpose of Infrastructure Building Standards Group / Construction Management business unit is to build projects according to approved contract documents.

PURPOSE OF THE POSITION

The purpose of this position is to ensure construction projects comply to design specifications, applicable codes and standards with work performed in a safe manner. Constructability reviews during design phase and monitoring contractor's quality control activities to ensure quality assurance of construction projects. **"Must be able to pass a criminal background check, obtain and maintain federally mandated security clearances where required."**

The **Inspector** responsibilities of this position include, but are not limited to:

- Prepares, conducts and reviews various types of inspections, such as tunnels, manholes, shaft sites and new construction or construction revisions, for compliance with specifications.
- Performs inspections, identifies problem areas, and recommends solutions. Prepares and serves. correction notices and may serve violation citations.
- Meets with general public, contractors, technical professionals and businesses to respond to inquiries and technical problems.

- Performs record keeping activities to maintain filing systems, reports and documentation.
- Researches and evaluates plans, specifications, and drawings.
- Prepares and submits various technical reports.

WORKING CONDITIONS

The position routinely requires lifting of moderately heavy items, such as typewriters or records boxes (up to 40 pounds) and/or very long periods of walking on rough surfaces on a routine basis. There are routine discomforts from exposure to moderate heat, cold, moisture/wetness and unpleasant air conditions. The position may involve routine exposure to soiled materials and light chemical substances such as cleaning solutions. Requires the ability to make simple gross motor responses within large tolerances such as cleaning solutions.

MINIMUM REQUIREMENTS

EDUCATIONAL REQUIREMENTS

Requires a high school diploma/GED, and up to 18 months of education or training in the area of inspection to be performed.

EXPERIENCE REQUIREMENTS

Two years of journey level or skilled experience related to the area of inspection to be performed are required.

LICENSE REQUIREMENTS

May require a valid Texas driver's license and compliance with the City of Houston's policy on driving.

CODE Enforcement: The following certificates/licenses are preferred to be obtained within 11 months of employment in the area of inspection to be performed:

Plumbing - licensed by the State Board of Plumbing Examiners; and ICBO or IAPMO Plumbing Inspector Certificate.

Electrical - ICBO or IAEA Inspector's Certificate.

Mechanical - ICBO Mechanical Inspector's Certificate.

Structural - ICBO Building Inspector's Certificate.

Occupancy - ICBO Certificate in the primary area of inspection to be performed.

Elevator - QEI Elevator Inspector's Certificate.

PREFERENCES

- Four years of journey level experience closely related to the area of inspection to be performed, whether in the building trades, heavy construction, inspection, or water quality control, are required.
- Airfield construction experience preferred.
- Associate's degree in a field closely related to the area of inspection to be performed; or a high school diploma/GED and certification/licensing in a technical specialty program of over 18 months in the area of inspection to be performed.
- Preferences will be given to applicant with NICET inspection certification.
- Bilingual Spanish speaking is a plus.

*****Preference shall be given to eligible veteran applicants provided such persons possess the qualifications necessary for competent discharge of the duties involved in the position applied for, such persons are among the most qualified candidates for the position, and all other factors in accordance with Executive Order 1-6.*****

GENERAL INFORMATION

SELECTION/SKILLS TESTS REQUIRED

The selection process will involve application review and/or interview. Department may administer skills assessment test.

SAFETY IMPACT POSITION

YES - If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

Pay Grade 18

SALARY INFORMATION

Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification.

APPLICATION PROCEDURES

Only online applications will be accepted for this City of Houston job and must be received by the Human Resources Department during active posting period. Applications must be submitted online at: www.houstontx.gov.

To view your detailed application status, please log-in to your online profile by visiting: <http://agency.governmentjobs.com/houston/default.cfm> or call (281-233-1043). If you need login assistance or technical support call 855-524-5627. If you need special services or accommodations, call (281-233-1043). (TTY 7-1-1) **Due to the high volume of applications received, the Hiring Department will contact you directly, should you be selected to advance in our recruitment process.**

All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.

Applicants are encouraged to attach a cover letter and resume along with their completed application when applying. For further information pertaining to the Houston Airport System, please visit: https://www.youtube.com/watch?v=EDWLV_sJFoM

EOE Equal Opportunity Employer

The City of Houston is committed to recruiting and retaining a diverse workforce and providing a work environment that is free from discrimination and harassment based upon any legally protected status or protected characteristic, including but not limited to an individual's sex, race, color, ethnicity, national origin, age, religion, disability, sexual orientation, genetic information, veteran status, gender identity, or pregnancy.

Agency

City of Houston

Address

901 Bagby St

Houston, Texas, 77002

Website

<https://www.houstontx.gov/>

INSPECTOR Supplemental Questionnaire

***QUESTION 1**

Are you a veteran who served on active duty in the Armed Forces (United States Army, Navy, Air Force, Marine Corps, or Coast Guard) for more than 90 consecutive days and received either an honorable discharge or a general discharge under honorable conditions?

- Yes
- No

***QUESTION 2**

Are you a Houston Airport System employee?

- Yes
- No

***QUESTION 3**

What is the "highest" level of education you have obtained?

- Less than a High School Diploma/GED
- High School Diploma/ GED
- High School Diploma/GED AND up to 18 months of education or training in the area of inspection
- Associates Degree and beyond

***QUESTION 4**

Describe the 18 months of education and/or training in the area of inspection previously performed (See resume is not acceptable, if no experience please insert N/A).

***QUESTION 5**

How many years of journey level experience related to the area of inspection to be performed do you possess?

- Less than 2 years
- 2 to less than 4 years
- 4 to less than 6 years
- 6 or more years
- No experience

***QUESTION 6**

Please select the area of your journey level experience.

- HVAC
- A/C and Boiler
- Construction/Structural
- Electrical Engineering
- Mechanical Engineering
- Construction Engineering
- Plumbing (MEP) Engineering
- Elevator Trade
- Other experience as it relates to this position.
- No experience

***QUESTION 7**

What is the "highest" National Institute for Certification in Engineering Technologies (NICET) certification have you achieved (Please upload your certification to application)?

- NICET LEVEL I
- NICET LEVEL II
- NICET LEVEL III and above
- No certification

***QUESTION 8**

Briefly describe your knowledge and level of experience interpreting construction documents such as Construction Plans, Specification, and OSHA Safety Compliance (See resume is not acceptable, if no experience please insert N/A).

***QUESTION 9**

Please indicate languages other than English in which you are fluent (Reading, Writing, and/or speaking). Check all that apply.

- Spanish
- French
- Arabic
- Turkish
- Vietnamese
- Korean
- Russian
- German
- Portuguese
- Japanese
- Amharic (Ethiopia)
- Chinese (Mandarin)
- Farsi
- Other
- Not bilingual

*** Required Question**